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| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday, August 7, 2023 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for August 2023**

**ORDER OF BUSINESS**

**CALL TO ORDER** *6:40 pm*

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_x\_ Rachel Dunn \_x\_ Diana Taylor \_x\_ Derrick Neal \_x\_\_ David Reed \_\_\_**

*David Reed was absent from meeting.*

1. **NEW BUSINESS:** *There is a new home being built on Henderson by Hix Industries, all permits and fees are paid. There is already a water meter and the sewer has been located.*
2. **PUBLIC COMMENT:** *none*
3. **DISCUSSION AND POSSIBLE ACTION on approving a resolution for application to the OWRB Rural Economic Action Plan Grants for electrical repair at the east lagoon** *Derrick made a motion to approve the resolution; 2nd by Rachel. Ayes: Hailey, Derrick, Rachel Diana. Nays: None*
4. **DISCUSSION AND POSSIBLE ACTION on Jay Posey inquiring about the old fire hydrant** *per Mark, we will need to add this to surplus equipment to sell and put on the agenda next month to be sold. This itgem is tabled.*
5. **DISCUSSION AND POSSIBLE ACTION to enter into executive session pursuant to 25 O.S. § 307 (B) (1) to discuss a pay increase for Operators** *Hailey and board member said that the operators were to be given the same increases that were discussed in the ORWA apprentice program they are involved in and does not need board approval as it has already been approved.*
6. **DISCUSSION AND POSSIBLE ACTION to return from executive session (Presentation of executive minutes to Town Clerk).** *No executive session was needed.*
7. **DISCUSSION AND POSSIBLE ACTION to fix the pay of the Operators** *The clerk will research past minutes and check with ORWA apprentice program to get the correct amount of increase the operators are to be getting and retro pay on any increases that were already to be received. Hailey motioned to retro pay increases for operators accordingly; 2nd by Derrick. Ayes: Hailey, Derrick, Rachel, Diana. Nays: None*
8. **DISCUSSION AND POSSIBLE ACTION on increasing the cost of a water taps for residential and commercial connections** *due to some further discussion, the board would like to have a special meeting to discuss the tap fees for water and sewer increases. Item has been tabled for a special meeting.*

*At 7:04 pm Rachel had to leave the meeting to go to the school. We still had enough members for a quorum to continue the meeting.*

1. **DISCUSSION AND POSSIBLE ACTION on Clerk monthly report for July 2023** *Derrick motioned to approve the report, 2nd by Diana. Ayes: Diana, Hailey, Derrick. Nays: None*
2. **DISCUSSION AND POSSIBLE ACTION on Operator Activity Report for July 2023** *Diana made a motion to approve the report, 2nd by Derrick. Ayes: Diana, Hailey, Derrick*
3. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D** *Derrick made a motion to accept items, 2nd by Diana. Ayes: Diana, Derrick, Hailey. Nays: None*
4. **Act on July 2023 Minutes.**
5. **Act on July 2023 Purchase Orders.**
6. **Act on July 2023 Financial Reports.**
7. **Act on July 2023 Payroll**
8. **ADJOURNMENT OF MEETING** *At 7:10 pm Hailey made a motion to adjourn, 2nd by Diana. Ayes: Hailey, Diana, Derrick. Nays: None*

*Agenda.  
Publicly posted this 4th of August 2023 at Town Hall, Multipurpose Center &  
Smileys Quick Stop in Wayne, Oklahoma*.

**Cindy Reed, Town Clerk**