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| **TOWN OF WAYNE BOARD OF TRUSTEES PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday December 5, 2022 Time: 6:00 PM Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for December 2022**

**ORDER OF BUSINESS**

**CALL TO ORDER**

1. **ROLL CALL AND ESTABLISH QUORUM**

**Mayor Hailey Herrin \_x\_ Jeff Smith \_\_\_ Diana Taylor \_\_\_ Derrick Neal \_x\_ David Reed \_x\_**

1. **PLEDGE OF ALLEGIANCE (Herrin to lead)**
2. **NEW BUSINESS:**  *none*
3. **PUBLIC COMMENT:** *none*
4. **DISCUSSION AND POSSIBLE ACTION on** **TSET grant opportunities** *TSET would like to help us update our ordinances to create healthy living policies. Mark Melton is going to send us some updated ordinances so that the board may approve. These policies include making all city owned properties smoke free; enabling ordinances to allow the town to benefit from any fines that the Able commission may fine any local retailers; farmers market zoning. Derrick made a motion to approve the ordinance updates; 2nd by David. Ayes: David, Hailey, Derrick. Nays: None*
5. **DISCUSSION AND POSSIBLE ACTION on Commander 1 weather technology for Emergency Management** *Tabled as no one from the fire department was there to be represented*
6. **DISCUSSION AND POSSIBLE ACTION on 2023 holiday schedule** *Hailey suggested that the board approve 1 additional holiday for Christmas in 2023. Derrick motioned to approve the corrected holiday schedule. 2nd by David. Ayes: David, Derrick, David. Nays: None*
7. **DISCUSSION AND POSSIBLE ACTION on Clerk monthly report for November 2022**  *Derrick motioned to approve; 2nd by David. Ayes: Derrick, Hailey, David. Ayes: None*
8. **DISCUSSION AND POSSIBLE ACTION on the Fire Department/Code Enforcement monthly report for November 2022** *Hailey mentioned that this Saturday will be the annual fire department Christmas with Santa. The board discussed updating the ordinances and fees within the ordinances. Bobbie and Cindy will begin doing a section a month with updates and getting with Mark on legal opinions. Derrick motioned to accept the report; 2nd by David. Ayes: Hailey, David, Derrick. Nays: None*
9. **DISCUSSION AND POSSIBLE ACTION on the Emergency Management report for November 2022** *Hailey mentioned that she would like for Bobbie who is the back up Emergency Management to be able to attend all meetings along with or in the absence of Sarah able to attend. Derrick made a motion to accept, 2nd by David. Ayes: Hailey, David, Derrick. Nays: None*
10. **DISCUSSION AND POSSIBLE ACTION on the McClain County Sheriff monthly report for November 2022**  *Sargent Nail also gave a verbal report. Derrick made a motion to approve, 2nd by David. Ayes: David, Derrick, Hailey. Nays: None.*
11. **DISCUSSION AND POSSIBLE ACTION on the consent agenda items A-D**  *Derrick made a motion to approve, 2nd by Hailey. Ayes: David, Hailey, Derrick. Nays: None*
12. **Act on November 2022 Minutes.**
13. **Act on November 2022 Purchase Orders.**
14. **Act on September, October & November 2022 Financial Reports.**
15. **Act on November 2022 Payroll.**
16. **ADJOURNMENT OF MEETING** *at 6:56 Hailey made a motion to approve, 2nd by David. Ayes: Derrick, David, Hailey. Nays: Nays: None*

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| *Agenda Publicly posted this 2nd day of December 2022 at Town Hall, Multipurpose Center, Smiley’s & Wayne Superette in Wayne, Oklahoma*. | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Cindy Reed, Town Clerk** |