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| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Special Date: Monday, November 14, 2022 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for November 2022**

**ORDER OF BUSINESS**

**CALL TO ORDER** *7:00 pm*

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_x\_ Jeff Smith \_x\_ Diana Taylor \_x\_ Derrick Neal \_x\_ David Reed x\_\_**
2. **NEW BUSINESS:**  *water sales show to be down on the statement of revenue; clerk is going to check into the records to see why they are not recording properly to coincide with the bank statements. Hailey mentioned that the flags being out for Veterans Day looked good and the public opinion was very positive.*
3. **PUBLIC COMMENT:** *None*
4. **DISCUSSION AND POSSIBLE ACTION on presentation from UTS for automated meters through ORWA grant funds** *Blake & Al with UTS brought a presentation to the board on their products to get automated meter reading for the town. This upgrade is available for ORWA grant monies and would greatly improve the efficiency of our current meters. Jeff made a motion to purchase automated meters through UTS if we receive the grant funds from OWRA, 2nd by Derrick. Ayes: Jeff, Hailey, Diana, David, Derrick. Nays: None*
5. **DISCUSSION AND POSSIBLE ACTION on giving Anthony Long an estimate of boring and getting a water meter (verbal quote was $22.00 per ft from Harris Construction)**  *Jeff stated that the town will not endorse any certain company to do the boring and the customer would need to get his own boring company to do the work. Jeff also mentioned that there is a moratorium on adding any additional water taps outside of town. After a lengthy discussion it was determined that the customer does have a well on his property but he was aware of how to get his water tested. We gave him the instructions on how to go to Ada to ERT and get his sample approved. No action taken.*
6. **DISCUSSION AND POSSIBLE ACTION on approving an estimate from Elite Towers, Blanchard for adding the risers in the east tower**  *Derrick made a motion that we do the work in house, 2nd by Jeff. Ayes: Jeff, Derrick, Hailey, Diana, David*
7. **DISCUSSION AND POSSIBLE ACTION on approving a holiday bonus for WPWA employees** *Jeff motioned to do the same $200.00 card for WPWA employees as for the town employees. 2nd by David. Ayes: Hailey, Derrick, David, Jeff, Diana. Nays: None*
8. **DISCUSSION AND POSSIBLE ACTION on Clerk monthly report for October 2022** *Derrick motioned to accept the clerks written report, 2nd by Hailey. Ayes: Diana, Jeff, David, Hailey, Derrick*
9. **DISCUSSION AND POSSIBLE ACTION on Operator Activity Report for October 2022** *Hailey asked about the chlorine building for the plant, this has been approved and ordered and should be delivered in about 10-12 weeks. Hailey approved the written report, 2nd by Derrick. Ayes: David, Jeff, Derrick, Diana, Hailey*
10. **ADJOURNMENT OF MEETING** *Motion to adjourn meeting at 9:02pm by Hailey, 2nd by Derrick. Ayes: David, Hailey, Diana, Derrick, Jeff. Nays: None*

*Agenda.  
Publicly posted this 10th of November 2022 at Town Hall, Multipurpose Center,  
Smileys Quick Stop & Wayne Superette in Wayne, Oklahoma*.

**Cindy Reed, Town Clerk**