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| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday August 1, 2022 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for August 2022**

**ORDER OF BUSINESS**

**CALL TO ORDER** *6:40 pm*

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_x\_ Jeff Smith \_x\_ Diana Taylor \_x\_ Derrick Neal \_x\_ David Reed \_x\_**
2. **NEW BUSINESS:** *Jeff Smith asked about what the legality is on cleaning out drainage ditches around town as many of our tin horns are filled up and/or covered up. Mark will look into what the statutes for the responsibility of the town verses the home owner. Mark questioned whether it would be the responsibility of the town or the county.*
3. **PUBLIC COMMENT:** *None*
4. **DISCUSSION AND POSSIBLE ACTION on customer complaint from east tower cleaning** *Mr Burris came into the office after the tower was cleaned asking about getting some dirt replaced that he states he lost during the cleaning and draining of the east tower. Jeff states that Mr Burris come in and file a written report stating what he wants. Derrick made a motion upon Mr Burris coming in to file a written statement of his needs, 2nd by Hailey. Ayes: Diana, David, Derrick, Hailey, Jeff; Nays: None*
5. **DISCUSSION AND POSSIBLE ACTION on the monthly Public Works Authorities activities/reports for the month of July 2022.** *None for the month of July, no action*
6. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D** *Jeff motioned to accept, 2nd by David. Ayes: Hailey, Jeff, Diana, David, Derrick; Nays: None*
7. **Act on July 2022 Minutes.**
8. **Act on July 2022 Purchase Orders.**
9. **Act on July 2022 Financial Reports.**
10. **Act on July 2022 Payroll**
11. **ADJOURNMENT OF MEETING** *Hailey motioned to adjourn at 6:54 pm, 2nd by Jeff. Ayes: David, Derrick, Jeff, Diana, Hailey; Nays: None*

*Agenda.  
Publicly posted this 29th day of July 2022 at Town Hall, Multipurpose Center,  
Smileys Quick Stop & Wayne Superette in Wayne, Oklahoma*.

**Cindy Reed, Town Clerk**