|  |  |
| --- | --- |
| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday June 6, 2022 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
|  | |

**AGENDA for June 2022**

**ORDER OF BUSINESS**

**CALL TO ORDER**

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_\_x\_ Jeff Smith \_\_x\_ Diana Taylor \_\_x\_ Derrick Neal \_x\_\_ David Reed \_x\_\_**
2. **NEW BUSINESS:** *None*
3. **PUBLIC COMMENT:** *None*
4. **DISCUSSION AND POSSIBLE ACTION on approving increasing the weekend time to operate the plant from 2 to 3 hours** *The operators are approved to work the weekends and are paid a minimum of 2 hours. Jeff Smith made a motion If they work over the approved 2 hours they are to be compensated for hours worked. And the 2 hour minimum will remain in effect, 2n by Hailey Herrin. Ayes: Hailey, Jeff, Derrick, Diana, David. Nays: none*
5. **DISCUSSION AND POSSIBLE ACTION on the engineering contract with Kenny Sullivan for the east sewer lagoon project that is submitted to OWRA** *Derrick made a motion to accept the contract with Sullivan Engineering with the contingency that WPWA gets awarded the OWRA funding with loan forgiveness. 2nd by Jeff Smith. Ayes: Jeff, Hailey, Derrick, David and Diana. Nays: None.*
6. **DISCUSSION AND POSSIBLE ACTION on renting a pick up truck for use during the time that Gary’s truck is in the shop** *No action as our truck is ready for pick up at W&W Tire.*
7. **DISCUSSION AND POSSIBLE ACTION on approving purchase order and payment to Neal Cattle Company for delivery of mini excavator** *the invoice included a service of the excavator along with mileage reimbursement totaling $3,546.20. Hailey motioned to approve the invoice, 2nd by Jeff Smith. Ayes: Hailey, Diana, David, Jeff, Derrick; Nays: None*
8. **DISCUSSION AND POSSIBLE ACTION on a possible purchase of a 1 ton pickup at Seth Wadley’s for a new work truck.** *Motion to not purchase this vehicle made by Jeff, 2nd by David. Ayes: Jeff, Hailey, Derrick, David, Diana. Nays: None*
9. **DISCUSSION AND POSSIBLE ACTION on a committee to work with Randy Clark of OWRA to complete the sustainability report for WPWA.** *Hailey motioned to form a committee to work with Randy to consist of Darrin, Cindy or Kristie and David or Derrick, whoever is available. The mission of this committee is just to focus and hld accountable the group to stay in touch and continue to move forward on getting the sustainability report completed. 2nd by David. Ayes: Diana, Derrick, Jeff, David, Hailey; Nays: none.*
10. **CONSIDERATION AND POSSIBLE ACTION to enter into executive session pursuant to 25 O.S. § 307 (B) (1) to discuss a pay increase for Operators and Clerk** *7:05 Hailey motioned to go into executive session, 2nd by David; Ayes: David, Derrick, Diana, Jeff, Hailey; Nays: none.*
11. **CONSIDERATION AND POSSIBLE ACTION to return from executive session (Presentation of executive minutes to Town Clerk).** *7:30 Hailey motioned to return from executive session, 2nd by Jeff. Ayes: Hailey, Jeff, David, Derrick, Derrick; Nays: None*
12. **CONSIDERATION AND POSSIBLE ACTION to fix the pay of the Operators and Clerk.** *Hailey motioned to increase pay for Darrin Hanner for taking over the lead position to $17.00 per hour and increase the pay to Operator Gary Taylor to $19.00 per hour. 2nd by Jeff Smith. Ayes: Hailey, Derrick, David, Diana, Jeff; Nays: none.*
13. **DISCUSSION AND POSSIBLE ACTION on the monthly Public Works Authorities activities/reports for the month of May 2022.** *Derrick motioned to accept all reports, 2nd by Hailey. Ayes: Hailey, Jeff, Derrick, Diana, David; Nays: none.*
14. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D** Motion to accept by David, 2nd by Diana. Ayes: Hailey, Derrick, Diana, Jeff, David; Nays: none.
15. **Act on May 2022 Minutes.**
16. **Act on May 2022 Purchase Orders.**
17. **Act on May 2022 Financial Reports.**
18. **Act on May 2022 Payroll**
19. **ADJOURNMENT OF MEETING** *Motion to adjourn by Hailey, 2nd by David. Ayes: Jeff, David, Derrick, Hailey, Diana; Nays: none.*

*Agenda.  
Publicly posted this 3rd day of June 2022 at Town Hall, Multipurpose Center,  
Smileys Quick Stop & Wayne Superette in Wayne, Oklahoma*.

**Cindy Reed, Town Clerk**