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| **TOWN OF WAYNE BOARD OF TRUSTEES PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday May 2, 2022 Time: 6:00 PM Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for May 2022**

**ORDER OF BUSINESS**

1. **CALL TO ORDER**
2. **ROLL CALL AND ESTABLISH QUORUM**

**Mayor Hailey Herrin \_x\_\_ Jeff Smith \_x\_\_ Diana Taylor \_\_ Derrick Neal \_x\_\_\_ David Reed \_\_x\_\_**

1. **PLEDGE OF ALLEGIANCE (Herrin to lead)**
2. **NEW BUSINESS:** *none*
3. **PUBLIC COMMENT:** *none*
4. **DISCUSSION AND POSSIBLE ACTION on Wayne Senior parade through town, Toby Ringwald**  *Mr. Ringwald explained that the school will use the same parade route as last year, not crossing the highway; Hailey motioned to accept parade route, 2n by Derrick. Ayes: Hailey, Jeff, Derrick & David; Nays: none*
5. **DISCUSSION AND POSSIBLE ACTION on increasing a spending limit from $1500.00 for office and field employees**  *David made a motion to increase the spending limit for employees from $1500.00 to $2500.00 with an emergency situation there is a cap of $5000.00 with the approval of the Town Clerk; anything over would need board approval; 2nd by Hailey. Ayes: Hailey, Jeff, Derrick David; Nays: none*
6. **DISCUSSION AND POSSIBLE ACTION on AFLAC reporting discrepancy**  *it was discovered after visiting with AFLAC rep there are no discrepancies*
7. **DISCUSSION AND POSSIBLE ACTION on placement and how many dumpsters we are doing for town clean up from May 6-16, 2022** *The date will change from May 13 through May 23; 2 dumpsters will be placed in town – 1 at city hall and 1 at the corner of 59 & 77 in the old café parking lot; 1 will be placed at the school on Monday, May 16 in front of the grade school on Seifried. Motion by Derrick, 2nd by David. Ayes: Hailey, Jeff, Derrick, David; Nays: none*
8. **DISCUSSION AND POSSIBLE ACTION on what all does Robbie mow** *Discussion included mowing property that is on the right of way and/or public property not owned by the city. Jeff Smith motioned that the only thing we mow will be town property, anyone that negotiations are made with or property that is being billed. 2nd by Derrick. Ayes: Hailey, Jeff, Derrick, David; Nays: none*
9. **DISCUSSION AND POSSIBLE ACTION on State Farm Day on June 7th, 2022** *Motion to accept by Hailey, 2nd by David; Ayes: Hailey, Jeff, Derrick, David. Nays: none*
10. **DISCUSSION AND POSSIBLE ACTION on Clerks monthly report for April 2022** *Motion by Derrick, 2nd by Hailey. Ayes: Hailey, Jeff, Derrick, David. Nays: none*
11. **DISCUSSION AND POSSIBLE ACTION on the Wayne Emergency management monthly report for April 2022** *It was brought to the boards attention that all who have not, need to get their IS700 training listed in the report; Hailey motioned to accept the report, 2nd by Jeff. Ayes: Hailey, Jeff, Derrick, David. Nays: none*
12. **DISCUSSION AND POSSIBLE ACTION on Code Enforcement monthly report for April 2022** *some of the properties in town in need f clean up were discussed and need to be followed up with code enforcement. Motion to accept by Hailey, 2nd by Derrick. Ayes: Hailey, Jeff, Derrick, David. Nays: none*
13. **DISCUSSION AND POSSIBLE ACTION on the Fire Department monthly report for April 2022**  *Motion to accept by Jeff, 2n by David. Ayes: Hailey, Jeff, Derrick, David. Nays: none*
14. **DISCUSSION AND POSSIBLE ACTION on the McClain County Sheriff monthly report for April 2022** *Motion to accept by Hailey,, 2n by Jeff. Ayes: Hailey, Jeff, Derrick, David. Nays: none*
15. **DISCUSSION AND POSSIBLE ACTION on the consent agenda items A-D** *Motion to accept by Derrick, 2nd by Hailey. Ayes: Hailey, Jeff, Derrick, David Nays: none*
16. **Act on April 2022 Minutes.**
17. **Act on April 2022 Purchase Orders.**
18. **Act on April 2022 Financial Reports.**
19. **Act on April 2022 Payroll.**
20. **ADJOURNMENT OF MEETING** *Motion to adjourn at 6:31 by Hailey, 2nd by David. Ayes: Hailey, Jeff, Derrick, David. Nays: none*

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| *Minutes Publicly posted this 2nd day of June 2022 at Town Hall, Multipurpose Center, Smileys Quick Stop, Wayne Superette in Wayne, Oklahoma*. | **Cindy Reed, Town Clerk** |