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| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regular Date: Monday March 7, 2022 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 107 N. Shannon, Wayne, OK** |
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**AGENDA for March 2022**

**ORDER OF BUSINESS**

**CALL TO ORDER** *7:20*

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_\_x\_ Jeff Smith \_x\_\_ Diana Taylor \_\_\_ Derrick Neal \_x\_\_ David Reed \_x\_\_**
2. **NEW BUSINESS:**  *one of the board members asked what the status is on the sewer lagoons, we are still waiting on a part for one of the pumps and are looking at alternative methods for drainage.*
3. **PUBLIC COMMENT:** *none*
4. **DISCUSSION AND POSSIBLE ACTION on accepting bids for taking down the old water tower** *– Derrick Neal recommended that we put out for bid removing the old water tower located at the gin. Mark recommended that whoever is contracted that they are licensed and bonded with a minimum of 1 million dollars of coverage; we are also checking with the gin to see what the utility easements are around the tower; Jeff Smith motioned to put out for bid, 2nd by Derrick Neal; all trustees aye, no nays.*
5. **DISCUSSION AND POSSIBLE ACTION on accepting estimate from Maquire Iron for cleaning the water**

**Towers** *Brian w/ Maguire Iron spoke of the process they would use to clean both towers according to the estimate they submitted and how many days the tower would be offline; motion to*

1. **DISCUSSION AND POSSIBLE ACTION on contract with Welchwater LLC to locate old lines, valves and meters** *-* *presentation made by Ryan Welch and Sam Martin for proposed project to locate all old lines, valves and meters in phases per their estimate; motion to accept phase 1 & 2 by Derrick Neal and 2nd by David Reed; all trustees aye, no nays.*
2. **CONSIDERATION AND POSSIBLE EXECUTIVE SESSION on hiring additional water/sewer employee pursuant to 25 O.S. Section 307 (B)(1)** *- at 8:30 Hailey Herrin motioned, 2nd by David Reed to go into executive session; all trustees aye, no nays.*
   1. **Acknowledgment of adjournment of executive session** *– resumed to regular session at 8:43, notes from attorney Mark Melton of executive session were given to clerk.*
3. **DISCUSSION AND POSSIBLE ACTION on approving the equipment list for purchasing capital improvements** *- the list of equipment needed to replace worn out equipment and purchase any new/used equipment was reviewed and discussed by the board and approved to spend up to $140,000.00. Jeff Smith made a motion to accept the list, 2nd by Hailey Herrin; all trustees aye, no nays.*

1. **DISCUSSION AND POSSIBLE ACTION on approving resource to pay for equipment list for capital improvement** *– the board approves purchasing the equipment and looking at sources that would be financially advantageous for the Town.*
2. **DISCUSSION AND POSSIBLE ACTION on the monthly Public Works Authorities activities/reports for the month of February 2022.** *– motion to approve by Hailey Herrin, 2nd by Derrick Neal; all trustees aye, no nays.*
3. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D***– motion to accept consent agenda by Derrick Neal, 2n by Jeff Smith; all trustees aye, no nays.*
4. **Act on February 2022 Minutes.**
5. **Act on February 2022 Purchase Orders.**
6. **Act on February 2022 Financial Reports.**
7. **Act on February 2022 Payroll.**
8. **ADJOURNMENT OF MEETING** *– motion to adjourn at 9:33 by Hailey Herrin, 2nd by Derrick Neal; all trustees aye, no nays.*

*Agenda.  
Publicly posted this 3rd day of March 2022 at Town Hall, Multipurpose Center,  
Smileys Quick Stop & Wayne Superette in Wayne, Oklahoma*.

**Cindy Reed, Town Clerk**