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| **TOWN OF WAYNE BOARD OF TRUSTEES PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regularly Scheduled Date: Monday January 3, 2022 Time: 6:00 PM Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK** |
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**AGENDA for January 2022**

**ORDER OF BUSINESS**

1. **CALL TO ORDER –** *6:02 pm*
2. **ROLL CALL AND ESTABLISH QUORUM**

**Mayor Hailey Herrin \_\_x\_\_ Derrick Neal \_\_x\_\_ Diana Taylor \_x\_\_\_ Jeff Smith \_x\_\_\_**

1. **PLEDGE OF ALLEGIANCE (Herrin to lead)**
2. **NEW BUSINESS:** *discussed a disabled county fire vehicle in the yard of Scott Thrash, he is in the process of having it removed*
3. **PUBLIC COMMENT:** *none*
4. **DISCUSSION AND POSSIBLE ACTION on appointing trustee to unexpired term ending April 2025:** *Since vacancy is over 60 days, but 120 days before filing period of next general election, governing body can call a special election to fill trustee position for the remaining term.*
5. **DISCUSSION AND POSSIBLE ACTION on open Animal Control position pay rate and duties:** *Derrick Neal proposed that we contract with the city of Purcell to use their animal control officer at a set amount minimum. This would be after a complaint is filed, the MCSO or code enforcement officer writes a ticket and/or determines that the animal needs to be contained. The animal would be held in Wayne for the owner to pick up and pay fines. Jeff Smith made a motion to approve, 2nd by Diana Taylor. Herrin aye, Neal aye, Taylor aye, Smith aye.*
6. **DISCUSSION AND POSSIBLE ACTION on open Code Enforcement Officer position pay rate and duties:** *Current employee, Jessica Smith is interested in the position, it was discussed that the job duties and responsibilities need to be defined. To begin, a stipend would be offered of $500.00 monthly and some form of transportation was discussed. To begin, this will be be paid as a mileage reimbursement. Jeff Smith to make offer on 1.4.22. Motion to proceed by Derrick Neal, 2nd by Diana. Herrin aye, Neal aye, Taylor aye, Smith aye.*
7. **DISCUSSION AND POSSIBLE ACTION on hiring a Town supervisor including duties and pay range:** *This discussion has been tabled and will be removed from agenda until staffing changes are made.*
8. **DISCUSSION AND POSSIBLE ACTION on improving the employee development plan:** *Motion to approve by Hailey Herrin, 2nd by Jeff Smith. Herrin aye, Neal aye, Taylor aye, Smith aye.*
9. **DISCUSSION AND POSSIBLE ACTION Tad Walters on solid waste collection:** *not present, removed from agenda.*
10. **DISCUSSION AND POSSIBLE ACTION on advertising for solid waste collection (current contract expires February 28, 2022)**  *5 bids will sent out for a new waste management contract. Herrin motioned to approve bids to be sent out, 2nd by Neal. Herrin aye, Neal aye, Taylor aye, Smith aye.*
11. **DISCUSSION AND POSSIBLE ACTION on the Wayne Emergency management monthly report for December 2021:**  *Kristie Smith gave a verbal and written report***.** *Motion to approve by Jeff Smtih, 2nd Derrick Neal. Herrin aye, Neal aye, Taylor aye, Smith aye.*
12. **DISCUSSION AND POSSIBLE ACTION on the Fire Department monthly report for December 2021:** *Scott Thrash gave a verbal and written report. Motion to approve by Jeff Smith, 2nd by Hailey Herrin. Herrin aye, Neal aye, Taylor aye, Smith aye.*
13. **DISCUSSION AND POSSIBLE ACTION on the McClain County Sheriff monthly report for December 2021:** *Graham gave a written and verbal report. There was some discussion about mental health issues and options for assistance in town. Motion to approve by Jeff Smith, 2nd by Derrick Neal. Herrin aye, Neal aye, Taylor aye, Smith aye.*
14. **DISCUSSION AND POSSIBLE ACTION on the consent agenda items A-D:** *Motion to approve by Diana Taylor, 2nd by derrick Neal. Herrin aye, Neal aye, Taylor aye, Smith aye.*
15. **Act on December 2021 Minutes.**
16. **Act on December 2021 Purchase Orders.**
17. **Act on December 2021 Financial Reports.**
18. **Act on December 2021 Payroll.**
19. **ADJOURNMENT OF MEETING -** *7:09 pm Motion to adjourn by Hailey Herrin, 2nd by Derrick Neal. Herrin aye, Neal aye, Taylor aye, Smith aye.*

*Agenda   
Publicly posted this 29th day of December 2021 at Town Hall, Multipurpose Center,  
Smileys Quick Stop in Wayne, Oklahoma*.

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|  | **Cindy Reed**  **Town Clerk** |