

**WAYNE PUBLIC WORKS AUTHORITY
PO BOX 160 / 117 N. SHANNON
WAYNE, OK 73095**

NOTICE OF MEETING

Type: Regularly Scheduled

Date: Monday December 6, 2021

Time: Directly following Board of Trustees Meeting

Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

AGENDA for December 2021

ORDER OF BUSINESS

1. **CALL TO ORDER** 7:10 pm
2. **ROLL CALL AND ESTABLISH QUORUM:**
Mayor Hailey Herrin X Derrick Neal X Diana Taylor _____ Jeff Smith X
3. **NEW BUSINESS:** none
4. **PUBLIC COMMENT:** Brakefield commented that her water pressure has been low for the past few days.
5. **DISCUSSION AND POSSIBLE ACTION ON hiring Wright Water Corporation to unplug and acidize the filter at the water treatment plant.** Neal motion to approve as long it includes 3 techs or less and less than \$7500. Herrin 2nd. Herrin Aye, Smith Aye, Neal Aye.
6. **DISCUSSION AND POSSIBLE ACTION discussing potential grants available and the water quality with Kristen Ellis.** Mrs. Ellis was not present. No action.
7. **DISCUSSION AND POSSIBLE ACTION approving Wayne Public Works Authority Policy and Procedure manual.** Herrin motioned to approve with he caveat that the disconnect policy be updated to reflect the ordinance updates. Smith 2nd, Herrin Aye, Smith Aye, Neal Aye.
8. **DISCUSSION AND POSSIBLE ACTION ON the monthly Public Works Authorities activities/reports for the month of November 2021.** Written reports from J Smith, K Smith & G Taylor. Herrin motioned to approve reports, Smith 2nd. Herrin Aye, Smith Aye, Neal Aye.
9. **DISCUSSION AND POSSIBLE ACTION ON pay rates for Public Works employees.** Herrin motioned to increase J Smith to \$12.50 per hour, K Smith to \$17 per hour and remove G Taylor \$1 supervisor pay due to his resignation as supervisor in October. Rate changes effective this pay period. Neal 2nd. Herrin Aye, Neal Aye, Smith Aye.
10. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D - Motion to approve Herrin, 2nd Neal.** Herrin Aye, Smith Aye, Neal Aye
 - A. Act on November 2021 Minutes.
 - B. Act on November 2021 Purchase Orders.
 - C. Act on November 2021 Financial Reports.
 - D. Act on November 2021 Payroll.
11. **ADJOURNMENT OF MEETING – 7:43pm** Motion to adjourn Herrin, 2nd Neal. Herrin Aye, Smith Aye, Neal Aye.

Agenda.Publicly posted this 28th day of September 2021 at Town Hall, Multipurpose Center, Smileys Quick Stop in Wayne, Oklahoma.

Kristie Smith Deputy Town Clerk