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| **WAYNE PUBLIC WORKS AUTHORITY PO BOX 160 / 117 N. SHANNON WAYNE, OK 73095** | **NOTICE OF MEETING Type: Regularly Scheduled Date: Monday November 1, 2021 Time: Directly following Board of Trustees Meeting Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK** |
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**AGENDA for November 2021  
ORDER OF BUSINESS**

1. **CALL TO ORDER**

*Herrin called to order 7:10pm*

1. **ROLL CALL AND ESTABLISH QUORUM:** **Mayor Hailey Herrin \_\_x\_\_ Derrick Neal \_x\_\_\_ Diana Taylor \_\_x\_\_ Jeff Smith \_\_x\_\_**
2. **NEW BUSINESS:** *none*
3. **PUBLIC COMMENT:** *none*
4. **DISCUSSION AND POSSIBLE ACTION ON providing water service or letter to RWD#8 allowing them to serve to property on 150th with Michael Houston.**

*Neal motioned to provide letter allowing RWD#8 to provide service to 150th street. Taylor 2nd. Herrin Aye, Smith Aye, Taylor Aye, Neal Aye*

1. **DISCUSSION AND POSSIBLE ACTION on Ron Sisson request for 2nd water tap on Cotton Gin to separate Home from Business.**

*Tabled until Mr. Sisson is present*

1. **DISCUSSION AND POSSIBLE ACTION on reviewing estimates and hiring contractor to perform camera inspections on wells.**

*Smith motioned to accept quote from AEI for $7750. Taylor 2nd, Herrin Aye, Smith Aye, Taylor Aye, Neal Aye*

1. **DISCUSSION AND POSSIBLE ACTION on Oklahoma Rural Water Association Apprenticeship Program with Jeanie Shurbet.**

*2 year program with ORWA and Dept of Labor. Water or Wastewater. 4000+ on the job hours & 288+ classroom hours. $4000 tuition. There is a grant available to pay $3000 of the tuition. Motion to enter new operator that will be hired into the program or hire someone from the applicant pool if available Neal. Smith 2nd. Herrin Aye, Smith Aye, Taylor Aye, Neal Aye.*

1. **DISCUSSION AND POSSIBLE ACTION ON the monthly Public Works Authorities activities/reports for the month of September 2021.**

*Motion to approve written reports Taylor. 2nd Smith. Herrin Aye, Smith Aye, Taylor Aye, Neal aye*

1. **DISCUSSION AND POSSIBLE ACTION ON pay rates for open Public Works Operator and Temp positions.**

*Motion to set start rate between $15 - $20 per hour depending on experience and qualifications**Neal. 2nd Smith. Herrin Aye, Smith Aye, Taylor Aye, Neal Aye.*

1. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D**
2. **Act on September 2021 Minutes.**
3. **Act on September 2021 Purchase Orders.**
4. **Act on September 2021 Financial Reports.**
5. **Act on September 2021 Payroll.**

*Motion to approve Smith 2nd Neal. Herrin Aye, Smith Aye, Taylor Aye, Neal Aye.*

1. **ADJOURNMENT OF MEETING**

*8:03 pm - Motion Neal 2nd Taylor. Herrin Aye, Smith Aye, Taylor Aye, Neal Aye.*

*Agenda.  
Publicly posted this 28th day of September 2021 at Town Hall, Multipurpose Center,  
Smileys Quick Stop in Wayne, Oklahoma*.

**Kristie Smith Deputy Town Clerk**