

TOWN OF WAYNE
BOARD OF TRUSTEES
PO BOX 160 / 117 N. SHANNON
WAYNE, OK 73095

NOTICE OF MEETING

Type: Regularly Scheduled
Date: Monday December 6, 2021
Time: 6:00 PM
Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

AGENDA for December 2021

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISH QUORUM
Mayor Hailey Herrin ____ Derrick Neal ____ Diana Taylor ____ Jeff Smith ____
3. PLEDGE OF ALLEGIANCE (Herrin to lead)
4. NEW BUSINESS:
5. PUBLIC COMMENT:
6. DISCUSSION AND POSSIBLE ACTION on appointing trustee to unexpired term ending April 2025.
7. DISCUSSION AND POSSIBLE ACTION on employee complaint – Sheff - tabled from November to allow Mrs. Sheff time to add information to her complaint.
8. DISCUSSION AND POSSIBLE ACTION Annual Audit report with Casey Russell and Associates.
9. DISCUSSION AND POSSIBLE ACTION- approving Ordinance 2021- Title 9. Ordinance updating sections 1 and 4 of Title 9 "Utilities" in The Town of Wayne Code.
10. DISCUSSION AND POSSIBLE ACTION approving employee Training reimbursement agreement.
11. DISCUSSION AND POSSIBLE ACTION on Town of Wayne Holiday, Municipal Court and Board of Trustee meeting schedules for 2022.
12. DISCUSSION AND POSSIBLE ACTION on hiring a Town supervisor including duties and pay range.
13. DISCUSSION AND POSSIBLE ACTION adjusting Town employees pay rates.
14. DISCUSSION AND POSSIBLE ACTION on open Animal Control position pay rate and duties.
15. DISCUSSION AND POSSIBLE ACTION on open Code Enforcement Officer position pay rate and duties.
16. DISCUSSION AND POSSIBLE ACTION ON the Wayne Emergency management monthly report for November 2021.
17. DISCUSSION AND POSSIBLE ACTION ON the Fire Department monthly report for November 2021.

20. DISCUSSION AND POSSIBLE ACTION ON the McClain County Sheriff monthly report for November 2021

21. DISCUSSION AND POSSIBLE ACTION ON the consent items A-D

- A. Act on November 2021 Minutes.**
- B. Act on November 2021 Purchase Orders.**
- C. Act on November 2021 Financial Reports.**
- D. Act on November 2021 Payroll.**

22. ADJOURNMENT OF MEETING

Agenda

Publicly posted this 2nd day of December 2021 at Town Hall, Multipurpose Center, Smileys Quick Stop in Wayne, Oklahoma.

Kristie Smith
Deputy Town Clerk