

**TOWN OF WAYNE  
BOARD OF TRUSTEES  
PO BOX 160 / 117 N. SHANNON  
WAYNE, OK 73095**

**NOTICE OF MEETING**

Type: Regularly Scheduled

Date: Monday November 1, 2021

Time: 6:00 PM

Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

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**AGENDA for November 2021**

**ORDER OF BUSINESS**

**1. CALL TO ORDER**

**2. ROLL CALL AND ESTABLISH QUORUM**

Mayor Hailey Herrin \_\_\_\_ Derrick Neal \_\_\_\_ Diana Taylor \_\_\_\_ Jeff Smith \_\_\_\_

**3. PLEDGE OF ALLEGIANCE (Herrin to lead)**

**4. NEW BUSINESS:**

**5. PUBLIC COMMENT:**

**6. DISCUSSION AND POSSIBLE ACTION accepting Vince Hibbard's resignation from the Board of Trustees.**

**7. DISCUSSION AND POSSIBLE ACTION on appointing trustee to unexpired term ending April 2025.**

**8. DISCUSSION AND POSSIBLE ACTION on appointing Mayor and Vice Mayor.**

**9. DISCUSSION AND POSSIBLE ACTION on employee complaint – Sheff**

**10. DISCUSSION AND POSSIBLE ACTION on employee complaint - McCauley**

**11. DISCUSSION AND POSSIBLE ACTION on Town of Wayne Facebook Page approved December 2018.**

**12. DISCUSSION AND POSSIBLE ACTION on Town Hall Surveillance System Policies and control.**

**13. DISCUSSION AND POSSIBLE ACTION on setting Christmas bonus amounts for Town and Public Works employees.**

**14. DISCUSSION AND POSSIBLE ACTION on hiring a Town supervisor including duties and pay range.**

**15. DISCUSSION AND POSSIBLE ACTION on the open Town Clerk position beginning pay range.**

**16. DISCUSSION AND POSSIBLE ACTION on open Animal Control position pay rate and duties.**

**17. DISCUSSION AND POSSIBLE ACTION on open Code Enforcement Officer position pay rate and duties.**

**18. DISCUSSION AND POSSIBLE ACTION ON the Wayne Emergency management monthly report for September 2021.**

**19. DISCUSSION AND POSSIBLE ACTION ON the Fire Department monthly report for September 2021.**

**20. DISCUSSION AND POSSIBLE ACTION ON the McClain County Sheriff monthly report for September 2021**

**21. DISCUSSION AND POSSIBLE ACTION ON the consent items A-D**

- A. Act on September 2021 Minutes.**
- B. Act on September 2021 Purchase Orders.**
- C. Act on September 2021 Financial Reports.**
- D. Act on September 2021 Payroll.**

**22. ADJOURNMENT OF MEETING**

*Agenda*

*Publicly posted this 28<sup>th</sup> day of October 2021 at Town Hall, Multipurpose Center, Smileys Quick Stop in Wayne, Oklahoma.*

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**Kristie Smith**  
**Deputy Town Clerk**