

**WAYNE PUBLIC WORKS AUTHORITY
PO BOX 160 / 117 N. SHANNON
WAYNE, OK 73095**

NOTICE OF MEETING

Type: Regularly Scheduled

Date: Monday September 13, 2021

Time: Directly following Board of Trustees Meeting

Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

MINUTES for SEPTEMBER 2021

ORDER OF BUSINESS

1. **CALL TO ORDER** 7:09 PM
2. **ROLL CALL AND ESTABLISH QUORUM:** Mayor Vincent Hibbard Present Vice Mayor Jessica Arnold Present Hailey Herrin Present Derrick Neal Present Diana Taylor Present
3. **NEW BUSINESS:** n/a
4. **PUBLIC COMMENT:** n/a
5. **DISCUSSION AND POSSIBLE ACTION ON update with Kenny Sullivan.** Mr. Sullivan not in attendance. Written reports were shared. A valve and shut off needs to be found and replaced. Derrick Neal asked if it would be beneficial for us to hire pureflow to send a tech to look at anything we got from them. Gary Taylor said it would be very beneficial. No action taken.
6. **DISCUSSION AND POSSIBLE ACTION regarding adding water at 16239 Railway Avenue, Wayne, OK per Nasanbat Batbayar.** Mr. Batbayer and some employees showed up and spoke. The water they need is for their personal residences not for a grow. The town or rural don't have treated lines going out that way. The location is a mile from our treatable lines. Their would have to be over 4,000 feet of pipe laid. Derrick Neal said it can be revisited when our plant/water problems are solved. Derrick says that the customers will have to buy and install the line and donate it to the town after so long. Kristie Smith is worried about us having a new line and no easement, which could cause trouble. Motion made by Hailey Herrin. Seconded by Derrick Neal. Ayes: none. Nays: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Motion denied.
7. **DISCUSSION AND POSSIBLE ACTION regarding report of daily worklog and monthly punch list from water works supervisor and water works clerk.** No Action. Board said already talked about on Town Agenda.
8. **DISCUSSION AND POSSIBLE ACTION regarding update on Plan of Action for identifying valves and old water lines.** Report given by Daniel McCauley. Daniel has requested a quote on a hydro-vac. The project could cost \$110,000 to \$115,000 which includes 35 valves, labor, material, but not the equipment. Derrick asked if a mini excavator would help. Daniel said it will help with about 25% to 35% of project. What he really needs is a potholer. Derrick asked what do we need in order to handle the project and identify 52 valves. Daniel said it will take 2 temps, a trench packer, concrete saw, mini excavator. What we need to begin the project right now is a hydro vac, and 1 temp guy. We are to ask the attorney how we go about hiring a temp or contractor. It will take about 3-6 months to complete the project with no trouble. Derrick said to look into a new mini excavator for 0% interest. The board commended Daniel for his spreadsheet report. No action taken.

9. **DISCUSSION AND POSSIBLE ACTION ON replacing the chlorine building at the water plant with a more sustainable building.** Tabled.
10. **DISCUSSION AND POSSIBLE ACTION ON the monthly Public Works Authorities activities/reports for the month of August 2021.** Written reports by Kristie Smith and Gary Taylor. Verbal by Gary. At least one hydrant is flushed each day. Board asked if we can post a schedule for flushing and post it on the town website and at town hall. Daniel is in the process of preparing one. When it is prepared, we will post it, and then add it to each bill one month for citizens to place in a location to be reminded. Motion made to approve reports by Jessica. Seconded by Hailey Herrin. Ayes: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Nays: none.
11. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D** Motion made to approve consent agenda items by Jessica. Seconded by Hailey Herrin. Ayes: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Nays: none.
- A. Act on August 2021 Minutes.
 - B. Act on August 2021 Purchase Orders.
 - C. Act on August 2021 Financial Reports.
 - D. Act on August 2021 Payroll.
12. **POSSIBLE EXECUTIVE SESSION to discuss whether or not we need to adjust employment status of Gary Taylor, Daniel McCauley, Kristie Smith, and Jessica Smith. Pursuant to Title 25 § Section 307 B1.**
- a. Acknowledgement of coming out of executive session. n/a
13. **ACT ON EXECUTIVE SESSION** n/a
14. **ADJOURNMENT OF MEETING** 8:14 pm

*Agenda approved this 3rd day of September 2021 by Mayor Vincent Hibbard at 3:00 pm.
Publicly posted this 9th day of September 2021 at Town Hall, Multipurpose Center,
Smileys Quick Stop, and Wayne Superette in Wayne, Oklahoma.*

Jamie Sheff, Town Clerk