

TOWN OF WAYNE
BOARD OF TRUSTEES
PO BOX 160 / 117 N. SHANNON
WAYNE, OK 73095

NOTICE OF MEETING

Type: Regularly Scheduled
Date: Monday September 13, 2021
Time: 6:00 PM
Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

AGENDA for SEPTEMBER 2021

ORDER OF BUSINESS

1. CALL TO ORDER
2. ROLL CALL AND ESTABLISH QUORUM
Mayor Vincent Hibbard ____ Vice Mayor Jessica Arnold ____ Hailey Herrin ____ Derrick Neal ____
Diana Taylor ____
3. PLEDGE OF ALLEGIANCE (Derrick Neal to lead)
4. NEW BUSINESS:
5. PUBLIC COMMENT:
6. DISCUSSION AND POSSIBLE ACTION on possible uses of the American Recovery Act funds.
7. DISCUSSION AND POSSIBLE ACTION regarding resignation of Gary Taylor for Animal Control and Code Enforcement.
8. DISCUSSION AND POSSIBLE ACTION regarding report of daily worklog and monthly punch list from Town Clerk, Emergency Manager, Code Enforcement Officer, and Animal Control Officer.
9. DISCUSSION AND POSSIBLE ACTION regarding 71 Maxim fire engine.
10. DISCUSSION AND POSSIBLE ACTION regarding when we can get employee evaluations done.
11. DISCUSSION AND POSSIBLE ACTION regarding job descriptions.
12. DISCUSSION AND POSSIBLE ACTION on what to apply for on 2022 REAP Grant application.
13. DISCUSSION AND POSSIBLE ACTION ON the Code Enforcement monthly report for August 2021.
14. DISCUSSION AND POSSIBLE ACTION ON the Wayne Emergency management monthly report for August 2021.
15. DISCUSSION AND POSSIBLE ACTION ON the Fire Department monthly report for August 2021.
16. DISCUSSION AND POSSIBLE ACTION ON the McClain County Sheriff monthly report for August 2021.
17. DISCUSSION AND POSSIBLE ACTION ON the Animal Control monthly report for August 2021.

18. DISCUSSION AND POSSIBLE ACTION ON the Town Clerk's monthly report for the month of August 2021.

19. DISCUSSION AND POSSIBLE ACTION ON the consent items A-D

- A. Act on August 2021 Minutes.**
- B. Act on August 2021 Purchase Orders.**
- C. Act on August 2021 Financial Reports.**
- D. Act on August 2021 Payroll.**

20. A POSSIBLE EXECUTIVE SESSION to discuss whether we need to adjust the employment status of Jamie Sheff, Kristie Smith, Gary Taylor, Robert Moore. Pursuant to Title 25 § Section 307 B1

- a. Acknowledgement of coming out of executive session.**

21. ACT ON EXECUTIVE SESSION

22. ADJOURNMENT OF MEETING

*Agenda approved this 3rd day of September 2021 by Mayor Vincent Hibbard at 3:00 pm.
Publicly posted this 9th day of September 2021 at Town Hall, Multipurpose Center,
Smileys Quick Stop, and Wayne Superette in Wayne, Oklahoma.*

Jamie Sheff, Town Clerk