

**WAYNE PUBLIC WORKS AUTHORITY
PO BOX 160 / 117 N. SHANNON
WAYNE, OK 73095**

NOTICE OF MEETING

Type: Regularly Scheduled

Date: Monday August 2, 2021

Time: Directly following Board of Trustees Meeting

Place: Wayne Multi-Purpose Center, 111 N. Shannon, Wayne, OK

MINUTES for JULY 2021

ORDER OF BUSINESS

1. **CALL TO ORDER** 7:23 PM
2. **ROLL CALL AND ESTABLISH QUORUM:** Mayor Vincent Hibbard Present
Vice Mayor Jessica Arnold Present Hailey Herrin Present Derrick Neal Present Diana Taylor Present
3. **NEW BUSINESS:** Mr. Jamie Sheff asked about the travel trailer being lived in behind town hall. Code Enforcement will look into it.
4. **PUBLIC COMMENT:** n/a
5. **DISCUSSION AND POSSIBLE ACTION ON update with Kenny Sullivan.** See Kristie Smith's report in the packet. Kenny was not able to attend. Kristie will ask Kenny if he can be here for a special meeting on August 10th 2021. Not action taken. Tabled until special meeting.
6. **DISCUSSION AND POSSIBLE ACTION ON Mr. Nelson @ 205 W Brady contacted us last week concerning the sewer charges on his water bill. He claims he discovered the home had a septic tank and not hooked to the Town's Sewer system when he dug the lines up to connect his new building to sewer. – The home burned a couple months ago & he is building a new apartment in the property to replace it. I informed Mr. Nelson that all homes were required to be connected to Town Sewer and septic tanks were supposed to be disconnected in 50s. A sewer tap for his new building would be \$750. We have collected \$1320.00 in sewer charges to date from Mr. Nelson. He purchased the Home in July 2012. I'm not sure how to handle this.**
 - a. Should I refund the \$1320 tap
 - b. Should I Charge him \$750 for sewer tap

Derrick Neal said that we shouldn't refund, but waive the \$750 sewer tap fee but the home-owner has 30 days to fill the tank with sand and begin the process of cleaning his burned house. Motion made to that effect by Jessica Arnold. Seconded by Hailey Herrin. Ayes: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Nays: None.
7. **DISCUSSION AND POSSIBLE ACTION ON replacing the chlorine building at the water plant with a more sustainable building.** Tabled. Sullivan Engineering has to do a plan and send it to DEQ for approval.
8. **DISCUSSION AND POSSIBLE ACTION ON the monthly Public Works Authorities activities/reports for the month of July 2021.** Written reports by Kristie Smith and Gary Taylor. Motion to approve reports made by Hailey Herrin. Seconded by Derrick Neal. Ayes: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Nays: None.

9. **DISCUSSION AND POSSIBLE ACTION ON consent agenda items A-D** Motion to approve consent agenda items made by Hailey Herrin. Seconded by Derrick Neal. Ayes: Vincent Hibbard, Jessica Arnold, Hailey Herrin, Derrick Neal, Diana Taylor. Nays: None.

- A. Act on July 2021 Minutes.
- B. Act on July 2021 Purchase Orders.
- C. Act on July 2021 Financial Reports.
- D. Act on July 2021 Payroll.

10. **POSSIBLE EXECUTIVE SESSION to discuss whether or not we need to adjust employment status of Gary Taylor, Daniel McCauley, Kristie Smith, and Jessica Smith. Pursuant to Title 25 § Section 307 B1.**

a. Acknowledgement of coming out of executive session. n/a

11. **ACT ON EXECUTIVE SESSION** n/a

12. **ADJOURNMENT OF MEETING** 7:52 pm

Jamie Sheff, Town Clerk