

WAYNE PUBLIC WORKS ASSOCIATION  
REGULAR MEETING AGENDA  
December 3, 2018

The Wayne Public Works Authority of the Town of Wayne will meet directly following the Board of Trustees meeting on December 3<sup>rd</sup>, 2018 at the Wayne Multi-Purpose Center 111 N. Shannon, Wayne, Oklahoma for a regularly scheduled meeting.

**ORDER OF BUSINESS (REGULARLY SCHEDULED MEETING)**

**1. CALL TO ORDER**

**2. ROLL CALL AND ESTABLISH QUORUM**

- Mayor Jeff Smith
- Council Member Vincent Hibbard
- Council Member Rick McGee
- Council Member James Paddack
- Council Member Virginia Schehl

**3. NEW BUSINESS**

**4. PUBLIC COMMENT**

**5. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING Anthony & Stephanie Helton property at 15878 Cotton Gin Avenue.** [Helton's are requesting an update; a plumber will be with them to discuss his findings].

**6. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION REGARDING employee Christmas Bonus.** [Bonus was \$100 Walmart gift card in 2017- and \$50 Walmart gift card in 2016].

**7. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION on the monthly Public Works Authorities activities/reports for the month of November 2018.**

**8. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION on consent agenda items A-D**

- A. Act on November 2018 Minutes.
- B. Act on November 2018 Purchase Orders.
- C. Act on November 2018 Financial Reports.
- D. Act on November 2018 Payroll.

**9. POSSIBLE EXECUTIVE SESSION to discuss whether or not we need to adjust employment status of Jeff Ray, Jason Hoskins, and Kristie Smith. Pursuant to Title 25 § Section 307 B1.**

[Executive session to discuss whether or not we start Jason Hoskins insurance benefits on the first December check, or wait the 90 days as per the employee handbook]

**a. Acknowledgement of coming out of executive session.**

**10. ACT ON EXECUTIVE SESSION**

**11. ADJOURNMENT OF MEETING**

*Agenda approved on this 29<sup>th</sup> day of November, 2018 by Mayor Jeff Smith at 2:07 pm.  
Agenda posted by town clerk, Jamie Cody on this 29<sup>th</sup> day of November, 2018 by 4:30 pm.*